

ATTORNEY OR PARTY WITHOUT ATTORNEY (<i>Name, State Bar number, and address</i>): TELEPHONE: FAX NO. (<i>Optional</i>): ATTORNEY FOR (Name):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF BUTTE <input type="checkbox"/> Butte County Courthouse One Court Street, Oroville, CA 95965 (530) 532-7002 <input type="checkbox"/> North Butte County Courthouse 1775 Concord Avenue, Chico, CA 95928 (530) 532-7002	
IN RE:	
Request for Remote Appearance and Order	CASE NUMBER:

INSTRUCTIONS

Individuals may request to participate in a court hearing remotely using this request form and order. This form must be served on all other parties to provide notice that you intend to appear remotely and filed with Butte County Superior Court for judicial review and order. This request must be filed at least 5 days before the hearing date to ensure proper handling and setup of a remote appearance (Local Rule 1.10).

A written request must be submitted to arrange for a witness to appear remotely. The attorney representing the party who wishes to call the witness can initiate this request by completing and filing the request with the court on the witness's behalf.

A person appearing remotely should conduct themselves as though appearing in court in person.

1. The person that intends to appear remotely is (*check and complete all that apply*)
 - Plaintiff/Petitioner (*name*):
 - Attorney for Plaintiff/Petitioner (*name*):
 - Defendant/Respondent (*name*):
 - Other (*name and role in case*):
2. The person(s) in 1 intend(s) to appear remotely (*check one*):
 - Throughout the case. **I understand that if this is approved, I am still responsible for contacting the court or other provider to obtain or reserve the remote appearance meeting information.**
 - At the proceeding described below (*describe*):
 Type of proceeding:
 Set on (date):
 Before (*name of judicial officer, if known*):
3. The person intends to appear by (*check the court's website for the method that may be used*):
 - Videoconference Audio only (including telephone)
4. I agree to keep the proceeding confidential, as required, to the same extent as required if I were appearing in person.

Date: _____ (Signature) _____

ORDER REGARDING REMOTE APPEARANCE

THE COURT MAKES THE FOLLOWING ORDERS:

- The request to appear remotely is **denied**.
- The request to appear remotely is **approved** for party(ies), as requested, throughout the case, or for the hearing set on _____ (date), by the following remote technology:
 - Videoconference only
 - Audio only (telephone)
 - Videoconference or audio
- The request to appear remote is **approved** with the following conditions: _____

Date: _____

Hon.
Judicial Officer,
Superior Court of California, County of Butte